

**MONROE COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD/LOCAL
JUSTICE REINVESTMENT ADVISORY COUNCIL
MINUTES FOR OCTOBER 23, 2023**

MEMBERS	NAME	PRESENT	ABSENT	Present by Designee	YTD PRESENT	YTD ABSENT	YTD Present by Designee
County Sheriff (or designee)	Ruben Marté		X		-0-	1	3
Prosecuting Attorney (or designee)	Erika Oliphant		X		3	1	
Department of Child Services (DCS) Director (or designee)	Amanda Vanleeuwen		X		-0-	3	1
Public Defender (or designee)	Michael Hunt		X		3	1	
City Mayor Representative	Chief Michael Diekhoff		X		2	2	
Juvenile Judge	Hon. Holly Harvey	X			2	2	
Criminal Judge (or designee)	Hon. Darcie Fawcett	X			4	-0-	
Criminal Judge (or designee)	Hon. Mary Ellen Diekhoff		X		2	2	
Juvenile Detention Alternatives Initiative	Troy Hatfield	X			3	1	
Juvenile Correctional Facility	Victoria Thevenow		X		2	2	
Victim or Advocate (or designee)	TBD (Vacant)				N/A	N/A	
Ex-Offender	Donna Crawford	X			2	2	
County Council Member (or designee)	Jennifer Crossley		X		2	2	
Probation Officer	Linda Brady		X		3	1	
Juvenile Probation Officer	Jeff Hartman	X			4	-0-	
Educational Administrator	Miriam Northcutt Bohmert	X			3	1	
Private Corrections	Mark DeLong	X			3	1	
Mental Health Administrator	Linda Grove-Paul	X			4	-0-	
Lay Member	Jeff Holland	X			4	-0-	
Lay Member	TBD (Vacant)				N/A	N/A	
Lay Member	Dr. Chris Finley	X			2	2	
Lay Member	Dirk Ackerman	X			3	1	
President of County Executive (or designee)	Lee Jones		X		2	2	
CCAB Secretary	Keri G. Walden	X			4	-0-	
C.C. Director	Becca Streit	X			4	-0-	

1. WELCOME AND INTRODUCTIONS.

Welcome by the Community Corrections Director, Becca Streit, and introduction of members and guests.

2. APPROVAL OF MINUTES.

Motion to approve minutes from the August 10, 2023 Community Corrections Advisory Board (CCAB) meeting. Linda Grove-Paul moved for approval of the August 10, 2023 minutes. Jeff Holland seconded motion. **Motion carried.**

3. COMMUNITY CORRECTIONS EXECUTIVE DIRECTOR REPORT

A. Personnel:

- (1) Resignations. We are accepting applications and actively screening for the following positions: Community Corrections Field Officer. Brandon Hecht resigned to accept a job with Comcast. His last day was October 6, 2023.
- (2) Recently Hired.
 - a. Jeffrey Hales – Community Corrections Field Officer. Originally from Texas. Has previous experience in private security. Started September 11.
 - b. Steve Lessard - Enhanced Supervision Unit Probation Officer. Has been a probation officer since 1991. Started his career in Maricopa County, Arizona, worked for two years with the Arizona Supreme Court, and since 2016 was the Chief Probation Officer for Gila County, Arizona. He moved to Bloomington to be closer to family. Started October 2.
 - c. Alexis Klutinoty – Community Alternative Supervision Program (CASP) Probation Officer. Graduated from Indiana University in 2019 and has been working with Reach High Consulting and Therapy since then. Begins November 6.
- (3) Vacancies.
 - a. Legal Secretary Receptionist (Curry Building)
 - b. Community Corrections Field Officer

(4) Public Safety Officer Turnover

- a. Community Corrections (CC) Field Officers – There are eight (8) Field Officer Positions – 28 Field Officers have resigned from 2016 through 2023 (21 left to accept a higher paying job).
- b. Probation Officers – The Probation Department employs 55 full time probation officers. In September 2022, the total number of probation officer (PO) vacancies reached an all-time high of eight (8) PO vacancies at the same time, the highest level of PO turnover in the history of the department. The unit hit hardest by turnover has been the Enhanced Supervision Unit (ESU). The ESU POs supervise sex offenders, offenders convicted of Domestic Violence (DV) offenses, offenders convicted of committing other serious violent offenses, and offenders suffering from serious mental illnesses who are not eligible for Mental Health Court. There are currently five (5) PO positions assigned to the ESU. **With the hiring of Steve Lessard, the ESU is fully staff for the first time in 2 years+.**

B. Financial Status - Project Income (PI)/Community Corrections User Fees fund balance is stable at this time. NOTE: See the PI trust balance at the end of each quarter below:

The Indiana state budget for 2023-2025 did not include any increase in the Community Corrections Grant line item, and the Indiana Department of Correction (IDOC) did not award any increases to any counties for 2024. Monroe County was flat-lined and was awarded the same amount as in 2022, 2023, and 2024 and will likely be flatlined again in 2025. Because of this, the Project Income Fund (Community Corrections User Fees) will absorb increases in health insurance, Cost of Living Adjustments (COLA) plus the corresponding increases in FICA, PERF, and County Longevity pay.

	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
2023	\$544,924	\$597,707	\$605,073	
2022	\$488,949	\$559,415	\$609,679	\$500,251
2021	\$371,550	\$409,158	\$494,041	\$425,863
2020	\$302,412*	\$349,237*	\$416,460	\$330,910
2019	\$234,600	\$218,810	\$245,263	\$232,652
2018	\$249,571	\$195,360	\$173,650	\$202,267
2017	\$342,897	\$356,648	\$374,837	\$344,830
2016	\$457,418	\$432,782	\$425,438	\$456,454
2015	\$411,201	\$400,014	\$463,431	\$451,155
2014	\$405,345	\$392,985	\$411,441	\$389,545
2013	\$332,152	\$340,145	\$350,880	\$389,718

* Fee collection in the Probation Department was suspended during COVID-19 Emergency Closing (March 17, 2020 - June 1, 2020).

4. CHIEF PROBATION OFFICER REPORT

A. Reducing Revocations Challenge (RRC) Phase 2

The Probation Department was awarded a **\$170,000** grant to implement the three (3) Phase 2 strategies below:

- (1) **Strategy 1: Increase fidelity to Motivational Interviewing (MI), Effective Practices in Community Supervision (EPICS), and effective case planning.**

Update: Probation officers (POs) completed training in 2022 to increase their skills in these areas. The Probation Department contracted with nationally known consultant Melanie Lowenkamp to provide POs with one-on-one “live coaching” via Zoom (Melanie and her team watch POs conduct client appointments live and provide instant feedback after the appointments). The POs have indicated that they like receiving such instant feedback from these experts.

Melanie and her co-teacher Pryor returned to Bloomington in September and October to train all POs in advanced EPICS skills. All POs participated in interactive skills practice sessions throughout this advanced training. Melanie shared feedback with the Probation Continuous Quality Improvement (CQI) Team that she believed our POs were doing very well overall with their use of EPICS skills.

(2) Strategy 2: Revise standard conditions of probation.

Update: The new Probation Order was implemented in all four (4) Criminal Division August 1, 2023.

We started with 15 total standard conditions of probation and ended the process with 9 standard conditions of probation. Additionally, conditions were re-worded to make them clearer to the probationers. All conditions formerly started with the words “YOU SHALL” and the new conditions all start with the words “I WILL.”

NEXT STEPS: policy changes to complement these changes in the probation conditions (drug testing and technical violation response matrix).

(3) Strategy 3: Increase the use of incentives for probation officers and incentives for probation clients including earned early termination from probation supervision.

Update: Workgroups continue to meet to discuss policy and practice around these important issues. One committee has investigated policies and laws for earned early termination of probation from other states. A draft policy is being developed to present to the Criminal Division Board of Judges (BOJ).

▪ **Arnold Ventures Reducing Revocations Challenge (RRC) Summit.**

Monroe County’s RRC Implementation Team attended a community supervision summit October 5-6 in Minneapolis, MN. Implementation Team members from Monroe County attending: Mim Northcutt-Bohmert, Linda, Troy, Becca, and Leah Baker. There were panels from all RRC jurisdictions presenting the work they have done on the RRC.

The summit included all Phase 2 RRC counties: Monroe Co. IN; Ramsey Co., MN (St. Paul); Pima Co. AZ (Tucson); and Santa Cruz Co, CA (Santa Cruz). Harris Co. TX (Houston) dropped out of the project due to changes in local political landscape/philosophy.

At the summit, all Phase 2 counties made presentations about their RRC projects. Troy was our primary presenter and he did an excellent job.

We all learned a great deal at this summit. Monroe County’s efforts were recognized and praised by participants, researchers, and our funding body Arnold Ventures.

RRC Phase 2 is officially ended. Our grant funds from Arnold Ventures have been spent as required.

All of the “higher up” people from Arnold Ventures were very impressed with the data that Monroe County was capable of collecting and tracking. So far, there is no official word from Arnold Ventures about any possible RRC Phase 3 grant funding. However, Linda and assigned mentor Barb Broderick were both included in conversations with Arnold Ventures signaling that they would like to work with Monroe County again, whether it be a RRC Phase 3 project, a community supervision drug testing study, or some other project.

Regardless of future grant funding, Probation plans to continue our efforts to make meaningful changes that will impact our clients in a positive way.

Troy Hatfield and Mim Northcutt-Bohmert reported they wrapped up Phase two (2) on September 30, 2023. Mim reported she is also currently talking with people with lived experience and working on getting into the jail to speak with inmates.

Next Probation Projects Related to the RRC and Revised Probation Conditions:

- Updating/revising the Probation Violation Sanctions Matrix.
- Revising the Probation drug testing policies/procedures.
- Earned Early Release from Probation Policy.

B. Sequential Intercept Model (SIM)/Justice Partners Grant

The 2023-2024 \$60,000 Justice Partners grant was again awarded to the Monroe Circuit Court. This grant formerly funded the New Beginnings Program in the Monroe County jail. The New Beginnings Program ended due to funding issues.

For the 2022-2023 grant cycle, the Re-Entry Recovery Coach employed by Centerstone resigned from her position. To date, the position remains vacant, therefore there was a significant portion of this grant (which ended September 30, 2023) left unspent. We may be required to return this leftover grant funding to the Indiana Office of Court Services (IOCS).

If Centerstone is not able to fill the vacant Re-Entry Recovery Coach position within the next month, the Probation Department and the Court will have to either return the grant funds or request the grant funds for a different purpose within our SIM plans.

Linda Grove-Paul (G.P) reported they are having a hard time filling this position. Linda G.P. suggested we may need to come back together and evaluate the exact needs of a Re-Entry Recovery Coach. Linda G.P. suggested the possibility of making the Re-Entry Recovery Coach a team of individuals instead of a single sole position. Donna Crawford added while she was incarcerated, she attended a program called In-Pop and it provided her with a lot of resources to use once she reentered society. She reported she still has the binder of resources she received and that something like that might be really helpful for other incarcerated individuals getting ready to reenter society.

Linda G.P. added she would like to give an update on the Mobile Crisis Team at the next CCAB meeting. She reported their numbers are still fairly low and would like it to be more known in the community. Becca Streit confirmed she would put this topic on the January 2024 agenda.

C. Juvenile Detention Alternatives Initiative (JDAI) Update.

Jeff Hartman reported there are now two substance abuse educational tracks for juveniles, both in the system and out. JDAI Coordinator, Christine McAfee, submitted a grant application and the department was awarded \$61,001. The Juvenile Probation staff along with Chief Linda Brady, and Deputy Chief Troy Hatfield, have been working on re-wording the juvenile probation conditions. Judge Harvey has also been involved since January 2023. Edits have been completed and are awaiting final approval from Linda Brady. Jeff reported the goal is to implement the new conditions by January 1, 2024.

D. 2024 Veterans Court Grant:

The Department was awarded \$78,220 by the Indiana Office of Court Services(IOCS) to continue to pay the salary plus fringe benefits of a Probation Officer assigned to the Veterans Treatment Court.

E. 2023-2024 CARES Grants:

TOTAL \$3,430. The Drug Treatment Court was awarded \$2,080 for the purchase of instant-cup urine testing supplies. Additionally, the Community Corrections Program was awarded \$1,350 to purchase Change Companies Interactive Journals. Interactive journaling is an evidence-based intervention used to help clients develop pro-social thoughts, skill, and behaviors in an effort to reduce the likelihood of re-offending.

F. 2024 Pretrial Grant (IOCS):

TOTAL \$207,345. Pays salary and fringe benefits of a Deputy Public Defender and a Pretrial Probation Office as well as a part-time Probation Officer Assistant to aid in collecting statistics for the program.

G. 2024 Grants from Indiana Department of Correction:

GRAND TOTAL \$1,528,120. The grant funding will support the continued operations of the Community Corrections Program, Pretrial Services, and two court Recidivism Reduction Programs (Drug Treatment Court and Mental Health Court) for 2024, staff salaries and fringe benefits.

- (1) 2024 Mental Health Court Grant: **TOTAL \$49,376.** Pays partial salary and fringe benefits for one (1) Mental Health Court Probation Officer.
- (2) 2024 Drug Court Grant: **TOTAL \$157,711.** Pays partial salary and fringe benefits for two (2) Problem Solving Court Field Officers and one Drug Court Probation Officer.
- (3) 2024 Pretrial Services Grant: **TOTAL \$271,866.** Pays partial salaries and fringe benefits for four (4) Pretrial POs.
- (4) 2024 Community Corrections Program Grant: **TOTAL \$1,049,167.** Pays partial salary and fringe benefits for Community Corrections Program staff.

FYI: The grants listed above are not the only grants we receive annually. In fact, approximately 25% of this Probation Department is funded by grants. That is a very large percentage for Indiana probation. Many if not most Indiana probation departments do not apply for or receive grants. We could not provide the services we provide to our clients without grants. THANK YOU to our very talented grant writers, editors, and managers on staff. It takes a village!

5. LOCAL AND STATE JUSTICE REINVESTMENT ADVISORY COUNCIL (JRAC) REPORT

SEE ATTACHED. The second quarter electronic monitoring report was shared with this board on October 8 2023 as required by SEA 9. The report will be submitted to the State JRAC by the October 29, 2023 deadline.

6. LOCAL JRAC TECHNICAL ASSISTANCE OPPORTUNITY.

At the last CCAB meeting, discussion was held regarding the opportunity to receive technical assistance (TA) from the Indiana Office of Court Services (IOCS), in collaboration with the State JRAC, delivered by the Center for Effective Public Policy.

Reminder that IOCS hosted a webinar re: the TA opportunities on June 13, 2023. The webinar was recorded and is posted on the Local JRAC website along with other materials regarding this TA.

[https://www.in.gov/justice/local-jrac/#Indiana Local JRAC Technical Assistance Opportunity](https://www.in.gov/justice/local-jrac/#Indiana%20Local%20JRAC%20Technical%20Assistance%20Opportunity)

Linda, Troy, and Becca made a recommendation to our CCAB/Local JRAC to ask for the TA at such time our Local JRAC identifies a project, policy, question, etc., that would benefit from having an outside TA provider to assist us.

Our CCAB did not identify any particular topics for TA.

Some counties/Local JRACs have requested Ad Hoc TA to help them get started on basic statutory duties of Local JRACs such as:

- Establishing committees to work on the various statutory duties of Local JRACs;
- Establishing a local procedure for reviewing and evaluating local jail overcrowding and recommending a range of possible overcrowding solutions;
- Establishing a local procedure for compiling required reports regarding local criminal sentencing;
- Establishing and implement best practices to ensure consistent collection and reporting of data;
- Establishing local procedures for reviewing, evaluating, and making recommendations for local:
 - (A) criminal justice systems and corrections programs;
 - (B) pretrial services;
 - (C) behavioral health treatment and recovery services;
 - (D) community corrections/probation services; and
 - (E) county jail services.

Reminder that our Community Corrections Advisory Board voted to serve as the Local JRAC for Monroe County. Local JRACs have statutory duties pursuant to IC 33-38-9.5-4. However, the Indiana General Assembly didn't provide any funding to finance these added duties. It is up to each Local JRAC to determine how to complete the statutorily required duties.

IC 33-38-9.5-6 Duties of local or regional advisory council

A local or regional advisory council shall do the following:

- (1) Review, evaluate, and make recommendations for local:
 - (A) criminal justice systems and corrections programs;
 - (B) pretrial services;
 - (C) behavioral health treatment and recovery services;
 - (D) community corrections; and
 - (E) county jail and probation services.
- (2) Promote state and local collaboration between the advisory council and the local or regional advisory council.
- (3) Review and evaluate local jail overcrowding and recommend a range of possible overcrowding solutions.
- (4) Compile reports regarding local criminal sentencing as directed by the advisory council.
- (5) Establish committees to inform the work of the local or regional advisory council.
- (6) Communicate with the advisory council in order to establish and implement best practices and to ensure consistent collection and reporting of data as requested by the advisory council.
- (7) Oversee and manage grants awarded under IC 31-40-5 and IC 31-40-6, unless another local collaborative body in the county is tasked with overseeing the grant awarded.
- (8) Prepare and submit an annual report to the advisory council not later than March 31 of each year. (2022)

<< **Is there any statutory duty of our Local JRAC that we would like to request TA to help us comply?>>**

7. JUSTICE FISCAL ADVISORY COUNCIL MEETING UPDATE.

Jennifer Crossley was unable to attend however, Becca Streit reported this council is finished meeting and have made a list of recommendations which can be located on the Monroe County Government website.

8. CONGRATULATIONS

Mark DeLong was recognized. Amethyst house has ranked sixth (6th) in the state for its substance abuse programs.

9. 2024 ADVISORY BOARD DATES (all begin at 5:00 PM)

Motion to approve 2024 Advisory Board Meeting dates.

Monday, January 29;
Monday, April 15;
Monday, August 12; and
Monday, October 21

Linda G.P. moved for approval of the 2024 Advisory Board Meeting dates. Jeff Holland seconded. **Motion carried.**

10. ADJOURNMENT. Next quarterly meeting will be Monday, January 29, 2024 at 5:00 PM IN-PERSON.

Terms for all Commissioners appointments expire 12-31-2026.

*Chairperson & Vice-Chairperson are elected for a two-year term. The next election is January 2025.

Electronic monitoring report (Indiana)
Monroe Circuit Court Probation
 7/1/2023 thru 9/30/2023

Part 1																
A																
Adult Pretrial Only	18															
Adult Post-Disposition/Multiple Supervisions	87															
Juvenile Pre-Disposition Only	3															
Juvenile Post-Disposition	0															

B - Adult Post-Disposition/Multiple Supervisions																
Crime	F	FA	FB	FC	FD	F1	F2	F3	F4	F5	F6	MA	MB	MC		
Crimes Against a Person Under IC 35-42	0	1	0	0	0	4	1	2	4	5	5	1	0	0		
Crimes Against Property under IC 35-43	0	0	0	0	0	0	1	1	5	2	2	1	1	0		
Crimes relating to Controlled Substances Under IC 35-48	0	0	0	0	0	0	8	3	4	3	7	0	0	0		
Crimes Involving a Motor Vehicle Under IC-9	0	0	0	0	0	0	0	0	2	2	8	2	0	0		
All Other Crimes	0	0	0	0	0	0	0	1	1	1	4	4	0	0		

B - Adult Pretrial Only																
Crime	F	FA	FB	FC	FD	F1	F2	F3	F4	F5	F6	MA	MB	MC		
Crimes Against a Person Under IC 35-42	0	0	0	0	0	3	0	3	0	1	0	1	0	0		
Crimes Against Property under IC 35-43	0	0	0	0	0	1	0	0	1	0	0	1	0	0		
Crimes relating to Controlled Substances Under IC 35-48	0	0	0	0	0	0	0	0	1	0	0	0	0	0		
Crimes Involving a Motor Vehicle Under IC-9	0	0	0	0	0	0	0	0	0	0	1	0	0	0		
All Other Crimes	0	0	0	0	0	1	0	0	2	1	0	0	0	0		

B - Juvenile Pre-Disposition Only																
Crime	F	FA	FB	FC	FD	F1	F2	F3	F4	F5	F6	MA	MB	MC	S	
Crimes Against a Person Under IC 35-42	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	

Electronic monitoring report (Indiana) Monroe Circuit Court Probation 7/1/2023 thru 9/30/2023															
Crimes Against Property under IC 35-43	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0
Crimes relating to Controlled Substances Under IC 35-48	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Crimes Involving a Motor Vehicle Under IC-9	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0
All Other Crimes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Part 2 - Adult															
Total number of individuals active at the end of the quarter	61														
Part 2 - Juvenile															
Total number of individuals active at the end of the quarter	2														
Part 3 - Adult															
Assessed	\$75,618.00														
Paid	\$32,406.50														
Part 4 - Adult															
Completed	76														
Other Termination	3														
Terminated Due to Technical Violation	1														
Part 4 - Juvenile															
Completed	6														
Part 5 - Adult															
False location alerts	6														